

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JUNE 25, 2024**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised in the Press of Atlantic City on Saturday, January 6, 2024, and in accordance with Public Law 1975, Chapter 231.

FLAG SALUTE

COUNCIL ROLL CALL:

Bucci, Carfagno, Dewees, Polistina, Notaro, Smith; Leeds

MAYOR: Chau

APPROVAL OF MINUTES June 11, 2024

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- 135-2024** Resolution Authorizing the Award of a Non-Fair and Open Contract for Scheduling Services for Off-Duty Employment of Police Officers for Police Related Activities
- 136-2024** A Resolution in Support of the Mainland Regional High School *'Support Our Troops'* Club and their Efforts to Have the New Jersey Motor Vehicle Commission Issue a Standalone Veteran License Plate
- 137-2024** Authorizing DeBlasio and Associates Consulting Engineers and Planners to Proceed with the Project Known as MA-2025 the Reconstruction of Juniper Drive
- 138-2024** Authorizing DeBlasio and Associates Consulting Engineers and Planners to Proceed with the Project Known as NJDOT Local Transportation Projects Fund Grant LTPF-2024, Reconstruction of Forest Drive-00092
- 139-2024** Resolution Authorizing Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Reconstruction of Juniper Drive
- 140-2024** Resolution Authorizing Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Reconstruction of Forrest Drive from Juniper Drive to Mill Road
- 141-2024** Resolution of the City of Northfield, Atlantic County, New Jersey, Authorizing Fireworks Display on Private Property Pursuant to N.J.S.A. 21:3-3

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 135-2024**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR SCHEDULING SERVICES FOR OFF-DUTY
EMPLOYMENT OF POLICE OFFICERS FOR POLICE RELATED
ACTIVITIES**

WHEREAS, the City of Northfield has a need for services relating to scheduling of off-duty employment of police officers for police related activities; and

WHEREAS, Visual Computer Solutions (hereinafter VSC) has submitted a proposal to Chief of Police Mark VonColln to provide said services; and

WHEREAS, the Chief Financial Officer/QPA has determined and certified in writing that the aggregate value to VSC will exceed \$17,500; and,

WHEREAS, the City of Northfield desires to award as a non-fair and open contract to VSC pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and

WHEREAS, VSC has completed and submitted a Political Contribution Disclosure form, and a Business Entity Disclosure Certification which certifies that VSC has not made any reportable contributions to a political or candidate committee in the City of Northfield, County of Atlantic in the previous one year, and that the contract will prohibit VSC from making any reportable contributions through the term of the contract, which shall not exceed two years; and

WHEREAS, the City shall incur no costs for this service and all fees will be passed on to the applicant requesting police detail services.

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield authorizes the Chief Financial Officer to enter into the agreement with Visual Computer Solutions as described herein; and

BE IT FURTHER RESOLVED that the Political Contribution Disclosure form, and Business Disclosure Entity Certification, and the Determination of Value be placed on file with this resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 136-2024**

A RESOLUTION IN SUPPORT OF THE MAINLAND REGIONAL HIGH SCHOOL 'SUPPORT OUR TROOPS' CLUB AND THEIR EFFORTS TO HAVE THE NEW JERSEY MOTOR VEHICLE COMMISSION ISSUE A STANDALONE VETERAN LICENSE PLATE

WHEREAS, the Mainland Regional High School, *Support Our Troops Club* was created in 2008; and

WHEREAS, the mission of the Mainland Regional High School *Support Our Troops Club* is to support deployed military members, support Veterans, and support Wounded Warriors, while also promoting patriotism, community service and public awareness of all branches of the military and related activities; and

WHEREAS, the *Support Our Troops Club* has advised that there are 38,000 Veterans in New Jersey, and although the New Jersey Motor Vehicle Commission offers fourteen military-related license plates there are none simply for Veterans; and

WHEREAS, the Mainland Regional High School *Support Our Troops Club* is working to give our troops more recognition by advocating for a special license plate just for Veterans; and

WHEREAS, on June 11, 2024, the *Support our Troops Club* delivered a presentation to the Common Council of the City of Northfield and has produced four different concepts for a Veteran license plate, each bearing our Country's flag and the word 'Veteran' in bold at the bottom of each plate; and

WHEREAS, the *Support Our Troops Club* has requested acknowledgement of support of their efforts by the Common Council of the City of Northfield.

THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, in the County of Atlantic, State of New Jersey that the City of Northfield wholeheartedly appreciates and supports the efforts of the Mainland Regional High School *Support Our Troops Club* to recognize our Veterans with a special license plate for Veterans.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 137-2024**

**AUTHORIZING DEBLASIO AND ASSOCIATES CONSULTING
ENGINEERS AND PLANNERS TO PROCEED WITH THE PROJECT
KNOWN AS MA-2025 THE RECONSTRUCTION OF JUNIPER DRIVE**

WHEREAS, DeBlasio and Associates Consulting Engineers and Planners have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield for the following purpose:

1. Review of existing existing roadway conditions
2. Preparation of scope of work and cost estimate
3. Preparation of Municipal Aid Grant

WHEREAS, copies of said expenditure requests have been provided to the Common Council of the City of Northfield for their review; and

WHEREAS, the Common Council has deemed it appropriate to authorize the expenditure of these monies as follows:

| <u>Project Description</u> | <u>Estimated Purchase Order Amount</u> |
|---|--|
| Necessary analyses and related activities | \$2,500.00 |
| Not to Exceed | \$2,500.00 |

WHEREAS, certification of funds has been received from the Municipal Finance Officer.

THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this Project is approved as submitted by DeBlasio and Associates Consulting Engineers and Planners.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

Resolution No.
137-2024, Attachment

**DEBLASIO &
ASSOCIATES**
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

June 12, 2024

VIA EMAIL

Mayor & Council
City of Northfield
1600 Shore Road
Northfield, NJ 08225

**Re: City of Northfield
NJDOT Municipal Aid Grant
MA-2025 Reconstruction of Juniper Drive-00206**

Dear Mayor and Council:

DeBlasio & Associates, P.C. (DBA) is pleased to provide our proposal for professional engineering services for the preparation and submittal of an NJDOT Municipal Aid Grant.

PROJECT DESCRIPTION: The City intends to reconstruct Juniper Drive, from Cedar Bridge Road to Mill Road.

A. SCOPE OF SERVICES:

DBA shall, as authorized, undertake the necessary analyses and related activities, described as follows:

1. Review of existing roadway conditions
2. Preparation of scope of work and cost estimate

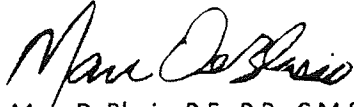
B. PROFESSIONAL SERVICE FEES:

To complete the above referenced scope of work, our professional service fee is listed below:

- | | |
|---------------------------------------|-------------------|
| 1. Preparation of Municipal Aid Grant | \$2,500.00 |
|---------------------------------------|-------------------|

Should you have any questions or require additional information, please do not hesitate to contact me at our office. We thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.

A handwritten signature in black ink, appearing to read "Marc DeBlasio". The signature is fluid and cursive, with the first name "Marc" being more prominent than the last name "DeBlasio".

Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mary Canesi, Clerk (via email)
Dawn Stollenwerk, CFO (via email)
Qwin Vitale, Public Works Superintendant (via email)
Finance (via email)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 138-2024**

**AUTHORIZING DEBLASIO AND ASSOCIATES CONSULTING
ENGINEERS AND PLANNERS TO PROCEED WITH THE PROJECT
KNOWN AS NJDOT LOCAL TRANSPORTATION PROJECTS FUND
GRANT LTPF-2024, RECONSTRUCTION OF FOREST DRIVE-00092**

WHEREAS, DeBlasio and Associates Consulting Engineers and Planners have submitted expenditure requests outlining professional engineering services that will be provided to the City of Northfield for the following purpose:

1. Review of existing roadway conditions
2. Preparation of scope of work and cost estimate
3. Preparation of Local Transportation Projects Fund Grant application

WHEREAS, copies of said expenditure requests have been provided to the Common Council of the City of Northfield for their review; and

WHEREAS, the Common Council has deemed it appropriate to authorize the expenditure of these monies as follows:

| <u>Project Description</u> | <u>Estimated Purchase Order Amount</u> |
|---|--|
| Necessary analyses and related activities | \$2,500.00 |
| | |
| Not to Exceed | \$2,500.00 |

WHEREAS, certification of funds has been received from the Municipal Finance Officer.

THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that this Project is approved as submitted by DeBlasio and Associates Consulting Engineers and Planners.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**DEBLASIO &
ASSOCIATES**
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

June 12, 2024

VIA EMAIL

Mayor & Council
City of Northfield
1600 Shore Road
Northfield, NJ 08225

**Re: City of Northfield
NJDOT Local Transportation Projects Fund Grant
LTPF-2024 Reconstruction of Forrest Drive-00092**

Dear Mayor and Council:

DeBlasio & Associates, P.C. (DBA) is pleased to provide our proposal for professional engineering services for the preparation and submittal of an NJDOT Local Transportation Projects Fund Grant.

PROJECT DESCRIPTION: The City intends to reconstruct Forrest Drive, from Juniper Drive to Mill Road.

A. SCOPE OF SERVICES:

DBA shall, as authorized, undertake the necessary analyses and related activities, described as follows:

1. Review of existing roadway conditions
2. Preparation of scope of work and cost estimate

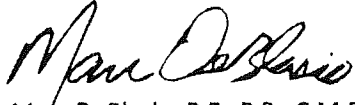
B. PROFESSIONAL SERVICE FEES:

To complete the above referenced scope of work, our professional service fee is listed below:

- | | |
|--|-------------------|
| 1. Preparation of Local Transportation Projects Fund Grant | \$2,500.00 |
|--|-------------------|

Should you have any questions or require additional information, please do not hesitate to contact me at our office. We thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mary Canesi, Clerk (via email)
Dawn Stollenwerk, CFO (via email)
Qwin Vitale, Public Works Superintendant (via email)
Finance (via email)

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 139-2024**

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT
APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
RECONSTRUCTION OF JUNIPER DRIVE**

WHEREAS, the Common Council of the City of Northfield desires to authorize, approve and submit a grant application and enter a grant contract with the New Jersey Department of Transportation for the reconstruction of Juniper Drive; and

WHEREAS, the Common Council determines that it is in the best interests of the health, welfare and safety of the residents of the City of Northfield to reconstruct Juniper Drive and apply and approve said grant and contract.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield, County of Atlantic and State of New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as No. MA-2025 Reconstruction of Juniper Drive-00206 to the New Jersey Department of Transportation on behalf of the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the City of Northfield and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 25th day of June 2024.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 140-2024**

**RESOLUTION AUTHORIZING APPROVAL TO SUBMIT A GRANT
APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
RECONSTRUCTION OF FORREST DRIVE FROM JUNIPER DRIVE TO
MILL ROAD**

WHEREAS, the Common Council of the City of Northfield desires to authorize, approve and enter a grant application and enter a grant contract with the New Jersey Department of Transportation for the reconstruction of Forrest Drive from Juniper Drive to Mill Road; and

WHEREAS, the Common Council determines that it is in the best interests of the health, welfare and safety of the residents of the City of Northfield to reconstruct Juniper Drive and apply and approve said grant and contract.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Northfield, County of Atlantic and State of New Jersey, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as No. LTPF-2024 Reconstruction of Forrest Drive-00092 to the New Jersey Department of Transportation on behalf of the City of Northfield.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the City of Northfield and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 25th day of June 2024.

Erland Chau, Mayor

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 141-2024**

**RESOLUTION OF THE CITY OF NORTHFIELD, ATLANTIC COUNTY,
NEW JERSEY, AUTHORIZING FIREWORKS DISPLAY ON PRIVATE
PROPERTY PURSUANT TO N.J.S.A. 21:3-3**

WHEREAS, N.J.S.A. 21:3-1 et. seq. requires the Governing Body to authorize the display of fireworks on private property subject to the review and approval of the municipal Fire and Police Officials.

WHEREAS, the Chief of the City of Northfield Fire Department and the Chief of the City of Northfield Police Department have each reviewed the application and have confirmed that all requirements have been met.

WHEREAS, approval is contingent upon the following:

Serpico Pyrotechnics shall serve written notice announcing the fireworks display, including but not limited to the date, time and duration, to all property owners on Hemsley Place, Lido Drive, Bonnie Lee Drive, Country Club Drive, Circle Drive, English Lane, and St Andrews Drive; the owners of Block 124 Lot 18; Block 125, Lots 12, 13, 14, and 15; and Block 144, Lots 11, 12, 13, 14, and 15 on the City of Northfield tax maps. Said notice shall be delivered by certified mail, return receipt requested, or by personal hand delivery, a minimum of (5) five days prior to the event. Serpico Pyrotechnics shall file a copy of the notice served to above property owners with an affidavit of the required service with the City Clerk at least (3) three days prior to the event.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that upon completion of the conditions specified herein, approval is hereby given for the Fireworks Display on private property by the Serpico Pyrotechnics, LLC., at the Atlantic City Country Club, located at One Leo Fraser Drive, on July 1, 2024. Said display will commence between 9:00pm and 9:50pm and be 8 to 9 minutes in duration.

BE IT FURTHER RESOLVED that upon request by Serpico Pyrotechnics, a list of the names and addresses for the property owners requiring notice shall be provided by the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 25th day of June, 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 142-2024**

**AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR SECURITY CAMERAS AND INSTALLATION**

WHEREAS, the City of Northfield has a need to replace and update the City's security camera systems as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Chief Financial Officer/QPA has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, Priority Protection Services, LLC has submitted a proposal to provide install a camera system at City Hall and Birch Grove Park for a cost of \$40,040.80, which the lowest, responsive proposal, and

WHEREAS, Priority Protection Services, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Priority Protection Service, LLC has not made any reportable contributions to a political or candidate committee in the City of Northfield, County of Atlantic in the previous one year, and that the contract will prohibit Priority Protection Services, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, as required by N.J.A.C. 5:30-5.4 the Chief Financial Officer has certified that funds are available in Ordinance #11-2023 authorization account C-04-55-023-401 & C-04-55-023-402.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Northfield authorizes the Chief Financial Officer to enter into the agreement with Priority Protection Services, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Regular Meeting of the Common Council of the City of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

Priority Protection Services, LLC

Resolution No.
142-2024
Attachment

SECURITY • VIDEO • VOICE • DATA
Post Office Box 442
Linwood, NJ 08221-0542
866-NJ-WIRED • Fax (609) 653-3073

All listed equipment is NDAA compliant, all existing CCTV equipment to be removed and retained by installer as trade-in (value shown below)

Police Department/City Hall - \$17,225.70 - (Trade-in) \$250.00 = \$16,975.70

- (1) Uniview 32 Channel NVR with (8) 12TB Western Digital Purple Surveillance Hard Drives
- (20) Uniview Interior 2.8mm Fixed Turret Style 4k (8mp) Cameras
- (3) Uniview Exterior 4k (8mp) 2.8-12mm motorized zoom
- (1) Uniview Exterior 4k (8mp) 180 degree camera
- (2) Uniview 16 port PoE switches 90 day storage - with 8 18TB Western Digital Purple Surveillance Hard Drives

***Recommend redundant external storage at separate location in City Hall

Birch Grove Park - \$21938.10 - (Trade-in) \$250.00 = \$21,688.10

Park Center

- (1) Uniview 32 Channel NVR with (8) 12TB Western Digital Purple Surveillance Hard Drives
- (6) Uniview Exterior 2.8mm Fixed Turret Style 4k (8mp) Cameras
- (2) Uniview Interior 2.8mm Fixed Turret Style 4k (8mp) Cameras
- (1) Uniview 16 port PoE switches
- (1) Ubiquiti Point to Multipoint receiving antenna
- (8) rewiring of existing analog cameras to Cat 6 cabling
- 90 day storage - with 8 18TB Western Digital Purple Surveillance Hard Drives \$877.00 + HDD

***Recommend redundant external storage in separate part of the building

Museum Pole

- (2) Uniview Lighthunter Dual Lens I(1) Ubiquiti Point to Multipoint transmitting antenna
- (1) Ubiquiti Point to Multipoint receiving antenna
- (1) Recabling from Museum to pole with aerial Cat 6 cable
- Hardware and power supply as required

Gate Pole

- (2) Uniview 4mp Lighthunter Dual Lens Cameras
- (1) Ubiquiti Point to Multipoint transmitting antenna
- Hardware and power supply as required

Park Entrance (first light pole by baseball field)

- (1) Uniview 2mp @ 30 FPS LPR camera w/ license plate capture at 40 MPH & export capability to a spreadsheet
- (1) Ubiquiti Point to Multipoint transmitting antenna
- Hardware and power supply as required
- Electrical work or solar necessary to complete (assumed electrical permit fee waived)

NJ Consumer Affairs Licenses

Fire 34FA00089600 • Burglary 34BA00108700 • Telecommunications 34TC00110700

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 143-2024**

**A RESOLUTION AUTHORIZING APPOINTMENT OF A CONSULTANT
TO PROVIDE TECHNICAL ASSISTANCE TO THE TAX COLLECTOR**

WHEREAS, the City of Northfield invests in its employees and desires to provide support and training to the Tax Collector during her transition into this position; and

WHEREAS, the Chief Financial Officer has recommended Renee DeSalvo, CTC, a certified tax collector with over 30 years' experience, be approved to provide such consulting services.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Northfield authorizes and approves the appointment of Renee DeSalvo, CTC as a Technical Assistance Consultant to the City Tax Collector on an as needed basis under the following conditions:

1. Ms. DeSalvo shall be identified as an independent contractor providing training and consulting advice to the Tax Office.
2. The technical assistance provided by the Consultant will be on an as needed basis as determined by the Tax Collector in consultation with the Chief Financial Officer
3. The Consultant shall be paid at a rate of \$75.00 per hour upon the submission of detailed bills identifying the date, time spent and the subject matter discussed, and as approved by the Chief Financial Officer
4. The term of this agreement shall expire on December 31, 2024, and shall be capped at a maximum amount of 75 hours or \$5,625.00, charged against budget account 20-145-200.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 144-2024**

**TO APPROVE THE HIRING OF BRETT S. ALLEVA
FOR THE POSITION OF POLICE OFFICER**

WHEREAS, the need exists within the Police Department of the City of Northfield for a full time Police Officer; and

WHEREAS, advertisements were duly made, applications were received, testing conducted, interviews were held; and

WHEREAS, Mayor Erland Chau and Chief of Police Mark J. VonColln have recommended the hiring of Brett S. Alleva to fill the position.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the employment of Brett S. Alleva, as full time Police Officer is hereby approved and ratified, subject to the following:

1. Successful completion of a pre-employment drug urinalysis screening, to be administered by the State of New Jersey Toxicology Lab.
2. Starting salary shall be at the Step 1 rate of \$43,848.00 in accordance with the current collective bargaining agreement (CBA) between the City of Northfield and the Mainland PBA, Local #77.

BE IT FURTHER RESOLVED that the start date for Brett S. Alleva shall be further determined by Chief of Police Mark J. VonColln and shall be memorialized during the administration of Mr. Alleva's official oath of office as a sworn police officer for the City of Northfield.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 145-2024**

**APPROVAL OF APPLICATION FOR A COIN DROP
NORTHFIELD VOLUNTEER FIRE COMPANY**

WHEREAS, Northfield Volunteer Fire Company has properly submitted an Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield for Sunday, August 25, 2024, from 9:00am – 4:00pm; and

WHEREAS, the Police Department has reviewed and approved the traffic control plan; and

WHEREAS this coin drop activity shall be subject to further and final approval by the County of Atlantic.

THEREFORE, BE IT RESOLVED, that the Common Council of the City of Northfield hereby approves the Application for a Coin Drop to be held at the intersection of Tilton Road (CR563), Shore Road (CR585), and Mill Road CR (662) in the City of Northfield on Sunday, August 25, 2024, from 9:00am – 4:00pm.

BE IT FURTHER RESOLVED that the Coin Drop activity shall be deemed finally approved upon receipt of the County’s Resolution of Approval, to be provided by the applicant to the City of Northfield Municipal Clerk.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 146-2024**

**RESOLUTION EXTENDING TIME FOR PLANNING BOARD
TO ACT ON CITY COUNCIL REFERRAL**

WHEREAS, the Common Council for the City of Northfield passed a Resolution pursuant to N.J.S.A. 40A:12A-14 concerning areas within the municipality in need of rehabilitation; and

WHEREAS, pursuant to N.J.S.A. 40A:12A-14(a), the Council for the City of Northfield referred this Resolution to the City of Northfield Planning Board on May 22, 2024; and

WHEREAS, the City of Northfield Planning Board needs additional time to consider the foregoing referral

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Northfield, County of Atlantic that the City of Northfield Planning Board's statutory time to act upon the referral referenced herein and provide the Planning Board's written response is hereby extended to on or before July 12, 2024.

I, MARY CANESI, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 147-2024**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-
12(b)(7) –MATTERS COVERED UNDER THE ATTORNEY CLIENT
PRIVILEGE**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss, in a session not open to the public, with the City's Special Counsel for Affordable Housing, an update regarding affordable housing compliance efforts, potential future affordable housing development, and matters that fall within the attorney client privilege related thereto.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 25th day of June 2024.

Mary Canesi, RMC, Municipal Clerk

ENGINEER'S REPORT

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

Engineer's Report

To: Mayor & Council
City of Northfield

From: Marc DeBlasio, P.E., P.P., C.M.E.
City Engineer

Cc: Mary Canesi, Clerk (via email)
Dawn Stollenwerk, CFO (via email)
Qwin Vitale, Superintendent of Public Works (via email)
Nancy Mauro, P.E. (via email)

Date: June 25, 2024

Grant Applications

1. FY2024 NJDCA Local Recreation Improvement Grant (LRIG)
 - The New Jersey Department of Community Affairs has announced that they are accepting LRIG applications and the submission deadline is February 27, 2024. The LRIG application was submitted on February 23, 2024.
 - Grant awards were announced on May 31, 2024. The City was awarded \$63,000.00.
2. USDA Water and Waste Disposal-Predevelopment Planning Grant (PPG)
 - The requested financial information from the City has been submitted to the USDA and is currently under review. Our office contacted the USDA on March 18, 2024 asking for a status update and resubmitted the financial information.
 - Our office contacted the USDA again on April 16, 2024. USDA responded on May 2, 2024 that since Northfield did not have a Utility Account, they had to consult the national USDA office for Guidance. Guidance was received and recommendations should be given in the upcoming week or two. USDA requested an update to the PPG regarding the schedule, which was submitted on May 29, 2024.
3. New Jersey Department of Transportation Local Projects Fund (NJDOT LTPF)
 - Subject to funding appropriation, the Local Transportation Projects Fund is established to address specific focused local transportation issues throughout the state. Applications can be submitted at any time via SAGE (System for Administering Grants Electronically). City

projects will be evaluated for eligibility and submission. Our office transmitted a proposal to complete and submit the grant application on January 30, 2024.

- The City has identified various streets within the City which are in need of re-striping. DBA will submit a proposal for this work and collaborate with Qwin Vitale on identification of street locations.
- The City has selected the reconstruction of Forrest Drive from Juniper Drive to Mill Road for FY2024 of the Local Transportation Project Fund.
- The proposal and resolution were submitted on June 12, 2024 for approval at the June 25, 2024 meeting.

4. New Jersey Department of Transportation Municipal Aid

- The NJDOT has announced that the State is accepting grant applications for roadway, bikeway and pedestrian improvements.
- The grant application deadline is July 1, 2024.
- The City has selected the reconstruction of Juniper Drive from Cedarbridge Road to Mill Road as its project for FY2025 Municipal Aid.
- The proposal and resolution were submitted on June 12, 2024 for approval at the June 25, 2024 meeting.

Engineering

1. Drainage Issue at 2320 Cedarbridge Road:

- On February 9, 2024, Marc DeBlasio met with Qwin Vitale to assess drainage issues at 2320 Cedarbridge Road. It was determined that the property lies at a low point within the drainage area. Recommended short term solutions include constructing an earthen berm at the driveway and cleaning and inspecting storm sewer inlets and pipe. Long term solutions include evaluating the storm sewer system and installing larger pipes and/or drainage facilities, and the installation of curbing along the roadway.
- The Public Works department cleaned and video recorded the pipe. Per Qwin Vitale's email: "The storm drain running in front of the house that floods on Cedarbridge is clean and in good condition. A couple bellies in the pipe and small root intrusion at a couple joints but nothing to cause the flooding." The inspection video was recorded for reference.

2. Street Excavation and Sidewalk Ordinance

- Our office was asked to review and revise the street excavation and sidewalk ordinance. We have been coordinating with the City to update this ordinance.
- Our office sent draft ordinance to the City on May 21, 2024.

3. Stormwater Management Plan

- DeBlasio and Associates was asked by Qwin Vitale to review and update the City's Stormwater Management Plan.
- A proposal was sent out to the City on June 5, 2024 for discussion and was approved at the June 11, 2024 Council Meeting.

4. Slipline Repairs Zion and Mill Roads, Zion and Davis Roads

- On March 14, 2024, Qwin Vitale contacted our office to discuss the sliplining of sanitary sewers and manhole rehabilitation at Zion and Mill Roads and Zion and Davis Roads. Partial sections have been videoed by the City and one of the pipes was found to have a hole in it. DBA submitted a proposal for this work on March 22, 2024.
- DBA's proposal to complete this work at Zion and Mill Roads and Zion and Davis Roads was approved at the March 26, 2024 meeting.
- The project is currently in design and is scheduled for public bidding in July 2024.
- The project was submitted to the Atlantic County Engineering department for review. The County is requiring the majority of the work to be conducted during the night.